

Burlington Chamber of Commerce
Annual Meeting Minutes
KC Dubliners, Burlington CT
Tuesday, May 26, 2015

- I. Call to Order – 7:08 pm
- II. Attendance
 - a. Mike Scheidel (President), Rich Browning (Treasurer), Peter Bevivino (Member), Patty Hannon (Guest), Colleen Ververis (Guest), Jerry Burns (Acting Secretary)
- III. Old Business
 - a. March 12, 2015 meeting minutes passed
 - i. Peter B. said we should get these on the website for all to see; Jerry B. will see how to do this
 - b. Treasurers Report
 - i. Rich Browning did review of Bank Statement
 - ii. \$9,602.28 in account
 - iii. All bills up to date with exception of the Awards Dinner
 - iv. Peter B. motioned to accept, Jerry B. 2nd – All in Favor
 - c. Reading of Correspondence
 - i. Letter from Larson’s Garden Center shared
 - ii. Larson’s donated 2 plants as door prizes for Awards Dinner last week
 - iii. Did flowers at Chamber Building for Memorial Day costing \$204.01 for plants and labor
 - iv. Peter B. shared the Garden Club expressed interest in future plantings, so no need to incur labor charges
 - v. Peter B. shared that Christian Gambos of Laurel Land Design will donate shrubs for the Chamber building
 - d. 2015 Membership Update
 - i. Membership is down, but Mike S. said it seems to go up and down in cycles
 - ii. A few new members in the past month
 - e. 2015 Annual Community Awards Dinner
 - i. No report is finalized as happened last Thursday and still waiting for the caterer and Burlington Volunteer Fire Department to submit bills
 - ii. Estimating cost around \$2,500 and should bring in close to that amount
 - f. Chamber Building Sign Update
 - i. A 2nd Quote has been received totaling \$4,400
 - ii. Discussion on need to buy new, current style vs. LED and rebuilding
 - iii. Peter B. shared can rebuild sign as-is for around \$1,500
- IV. New Business
 - a. Nomination and Election of Officers for 2015 - 2016
 - i. President – Peter Bevivino nominated by Mike S., Rich B. 2nd; All in favor
 - ii. Vice President – Thomas Martin nominated by Jerry B., Peter B. 2nd; All in favor

- iii. Treasurer – Richard Browning nominated by Jerry B., Peter B. 2nd; All in favor
 - iv. Secretary – Jerry Burns nominated by Peter B., Mike S. 2nd; All in favor
 - v. Peter B. noted that he will need to get a Chamber Debit card on behalf of the Chamber
 - b. President’s Annual Report for 2014 - 2015
 - i. Mike S. said not ready, will have for the next meeting
 - c. 2015 Tavern Day
 - i. Defer to Tavern Day Planning Meeting the 3rd week of June
 - ii. Mike S. handed out printed Tavern Day To-Do List
 - d. Chamber Building Repairs
 - i. See sign discussion earlier
 - e. Johnnycake Music Festival
 - i. Dwight Harris is a member of the Chamber, but his is also a community event that the Chamber supports
 - ii. Mike S. made exception to put this on Chamber sign because of the community involvement
 - f. Open Forum
 - i. Colleen V. talked about Business After Hours in other chambers; Peter B. said on his agenda to reinstitute
 - 1. Discussion about aligning with the Northwest CT Chamber; Much discussion on all Central CT gives us as well as positives of both chambers; No action items at this time
 - 2. Patty H. shared much of her chamber event knowledge and experiences, saying that the AM Coffee meetings seem very popular; Colleen V. said she would help with these things
 - 3. Discussion on ways to host successfully
 - ii. Mike S. said Chamber will buy a Tee Sign for the Briston Hospital Golf Classic as they are great sponsors for our chamber
 - iii. Quick discussion on leveraging social media such as Facebook and Constant Contact email; Jerry B. said have to create a plan and have the volunteers to make it successful
- V. Adjourn – 8:28 pm