



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Membership Meeting Minutes
Elton Tavern, Burlington CT
Thursday, September 15, 2016

- I. Call to Order – 12:06 pm
- II. Attendance
 - a. Peter Bevivino - Chair (President), Rich Browning (Treasurer), Jerry Burns (Secretary), Jill Russell (Director), Colleen Ververis (Director), Chris Birk (Member), Kerry Brash (Member)
- III. Past Minutes – Reviewed July 21, 2016 Meeting minutes. Rich B. motioned to accept as written, Chris B. 2nd, All in Favor.
- IV. Treasurer Report
 - a. Rich B. presented bank deposit amount of \$7,436.55
 - b. July Receivables are \$2,025
 - i. 60-day past-due mailing is out
 - ii. Tavern Day Banner Ad revenue at \$294.60.
 1. Comment made at this time to make Banner logo space larger for drivers to see better.
 - c. Peter B. motioned to accept as is; Jerry B. 2nd; All in Favor
- V. Old Business
 - a. Dunning Stone & Supply extremely happy with event.
 - b. Was very well attended
 - c. Both the Central and Northwest chambers were thrilled with the joint venture.
- VI. New Business
 - a. Tavern Day
 - i. Discussion on how arrived at date as a group and coordination by numerous groups.
 - ii. Peter B. shared that the Chamber will not be taking the planning lead after this year, but will still offer assistance for the Business Expo and Sponsorships.
 - iii. Event Setup overview discussion
 - b. Next Event
 - i. Irongate Insurance will do a Holiday Business After Hours, tentatively on December 1st at KC Dubliner.
 - ii. Colleen V. will coordinate with Chris B.
 - c. Jerry B. gave website update and thanked Dornenburg | Kallenbach Advertising and Karen Gilston Photography for their expertise with the logo and photographs, respectively.
 - d. Jerry B. signed up the Chamber for the free Constant Contact email account.



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- e. Discussion on creating both small magnets as well as window stickers to replace Membership Plaques/Year stickers.
 - i. Kerry B. will get pricing on these items
 - ii. Jerry B. will get logo files to Kerry B.
 - f. Discussion on members requesting a meeting in the evening so they can participate.
 - i. Will schedule the October 20th meeting for 7 pm and if we get good attendance, one per quarter will be scheduled.
 - g. Banner Program discussed by Jerry B.
 - i. The revenue generated has helped with the website, chamber board, BAH beverages which could not have happened without this program.
 - ii. Will have the Fall Banner order forms out soon
 - h. Chamber Sign – Close to being finished, hope to have up in the next week or so.
 - i. Mike Branagan is working on rules to discuss and adopt; He also offered to be the point person for keeping the sign current per the TBD rules.
 - i. Director Position
 - i. Mike Scheidel had indicated he wishes to resign his position; Mike S. was asked if he can finish term or to let us know if he wishes to step down before then.
- VII. Open Forum – No topics brought forward
- VIII. Adjourn – Motion Kerry B., Chris B. 2nd, All in Favor - 1:04 pm

Next Meeting – Thursday, October 20, 2016 @ 7:00 pm at the Elton Tavern, Burlington CT