



**BURLINGTON**  
CHAMBER OF COMMERCE  
SUPPORTING LOCAL BUSINESSES

**Membership Meeting Minutes**  
**Elton Tavern, Burlington CT**  
**Thursday, April 20, 2017**

- I. Call to Order – 12:06 pm
- II. Attendance
  - a. Peter Bevivino - Chair (President), Tom Martin (Vice-President), Rich Browning (Treasurer), Jerry Burns (Secretary), Chris Borda (Director), Jill Russell (Director), Colleen Ververis (Director), Chris Birk (Member), Kerry Brash (Member)
- III. Past Minutes – Reviewed March 16, 2017 Meeting minutes. Colleen V. motioned to accept as written, Rich B. 2<sup>nd</sup>, All in Favor.
- IV. Treasurer Report
  - a. Bank deposit amount of \$5,040.15
  - b. Rich B. explained the new online invoice system that we are now handling
    - i. Know some members don't check email, so notated for mailed invoices next cycle.
  - c. Mailed invoices to remaining outstanding invoices
  - d. Chris B. motioned to accept as is; Colleen V. 2<sup>nd</sup>; All in Favor
- V. Old Business
  - a. KC Dubliner Restaurant in the Spotlight had about 40 to 50 attend.
    - i. Tentatively looks like the June 5<sup>th</sup> event will be at the Greenhouse Tavern & Café
- VI. New Business
  - a. June 5<sup>th</sup> Restaurant in Spotlight
    - i. Peter B. confirmed that Greenhouse Tavern is onboard and will follow up with owner to plan.
  - b. Annual Dinner Planning Discussion for May 9th
  - c. June 22<sup>nd</sup> Business After Hour at Torrington Savings Bank
    - i. Our Chamber will provide the beer, wine & soda for the event
    - ii. Jill R. said that Torrington Savings Bank is ready for the event from a planning perspective.
  - d. Fall Event
    - i. Peter B. confirmed that Larson's Garden Center is interested in hosting this multi-Chamber event.
    - ii. Will also invite surrounding Rotary groups and business associations
    - iii. Need to do more planning for this size of an event
  - e. New Chamber Event - Halloween Truck or Treat October 15th
    - i. Jerry B. reached out to the Harwinton, Burlington and Region 10 key contacts to confirm the October 15<sup>th</sup> date would be good.



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- ii. Tom M. attended the April Burlington First Selectman meeting to explain how it will be managed and gained approval.
    - iii. Looking at a time of 1 pm to 4 pm or 2 pm to 5 pm, TBD.
    - iv. Tom M. gave overview of the day's events, prizes and need for Chamber sponsors for the prizes.
    - v. If there is not enough Chamber member interest in decorating their vehicles, Tom M. will look for non-members.
    - vi. Jerry B. will follow-up with Alan Beitman, Superintendent Region 10, about use of facilities indoors and any associated costs.
    - vii. Discussion on a Chamber Food Booth and the related health district requirements.
  - f. June 6<sup>th</sup> Constant Contact Free Lunch & Learn Seminar
    - i. Jerry B. is looking for a location due to original venue unavailable.
    - ii. Jerry B. will work with CTCT Regional speaker for the setup and sponsorship needs.
  - g. Congregational Church of Burlington Youth Group
    - i. Our Chamber received a request by the CCB Youth Group for business donations towards their Cinco de Mayo Taco Night to help pay for their mission trip to York, PA.
    - ii. Chamber is okay with promoting this for a Member via our communications to see if any members would like to reach out or attend. No direct donation from the Chamber as a matter of policy due to large amount of these requests during any given year.
  - h. Chamber Updates
    - i. Central CT Regionalization - Peter B. and other Board members who attended these meetings shared what was said and shared thoughts about impacts to Burlington.
    - ii. Shared what was discussed at meeting the day before.
  - i. May 5<sup>th</sup> Lake Garda Read Aloud
    - i. Confusion about need for readers, Colleen V. will reach out to contact to see if they are all set or not.
- VII. Adjourn – Motion Jerry B., Rich B. 2<sup>nd</sup>, All in Favor – 1:06 pm

**Next Meeting – Thursday, May 18, 2017 @ 12:00 pm at the Elton Tavern, Burlington CT**