



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Membership Meeting Minutes
Elton Tavern, Burlington CT
Thursday, April 19, 2018

- I. Call to Order – 12:03 pm
- II. Attendance
 - a. Peter Bevivino – Chair (President), Rich Browning (Treasurer), Jerry Burns (Secretary), Chris Borda (Director), Marjorie Bowen (Member), Diana Lepore (Member), Diane Rivard (Member)
- III. Past Minutes
 - a. March 15, 2018 reviewed; Rich B. motioned to accept as-is, Chris B. 2nd, All in Favor.
- IV. Treasurer Report
 - a. Bank balance of \$13,340.97
 - b. Have 1 Past Due from January Cycle, expect Member to re-new soon.
 - c. Expected Expenses for February 2018:
 - i. \$500 for the LSM Scholarship
 - ii. \$350 for Lake Garde Read Aloud Books – 1 per room
 - iii. \$589.30 to NW CT Chamber for Quarterly Support
 - d. Expenses Paid in the last month:
 - i. \$250.00 to Greenhouse Tavern & Café for Annual Dinner down payment
 - ii. \$200.00 to Men’s Club for facility Fee
 - iii. \$50.00 to CT Secretary of State for the required Annual Report Filing
 - iv. Reiterated that the Town was reimbursed for the Christmas Tree sponsorships
 - e. Discussion on the Open Bar limits for Annual Dinner
 - f. Peter B. motioned to accept, Marjorie B. 2nd; All in Favor
- V. New Business
 - a. Burlington Community Fund Welcome Bags
 - i. The cost for the bags is \$700 vs. \$400 we thought last month.
 - ii. Peter B. asked that we accept and approve a new motion to support this with discussion by attendees.
 - iii. Motion by Peter B. to increase spend from \$200 as voted upon at March 15, 2018 to \$350 to Burlington Community Fund for 2-year supply of Burlington Welcome Bags; Jerry B. 2nd, All in Favor;
 - b. Lake Garda Read Aloud Day Books
 - i. Request from Lake Garda Elementary School for 23 books which our Chamber has purchased for many years.
 - ii. Motion by Peter B. to give \$350 to Lake Garde Elementary School for Read Aloud Day; Diane R. 2nd, All in Favor;



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- c. Annual Dinner Committee
 - i. Venue & date set
 - ii. Discussion on whether we should consider making this a bi-annual event due to difficulty finding award winners that haven't won in the past and to hopefully generate more interest. Tabled until September/October to review awards and attendance.
- d. Business with Breakfast – May 22nd at Torrington Savings Bank
 - i. Jill Russell, Branch Manager and Chamber Director, has been transferred to the Falls Village branch.
 - ii. This is a NW CT Chamber event.
- e. Open Director Position
 - i. Marjorie Bowen was installed to replace Jill Russell who had to resign due to her transfer. Welcome aboard Margie!
- f. Multi-Chamber BAH – Proposed June 7th at Larson's Garden Center
 - i. Peter B. said he needs help as he cannot take the lead.
 - ii. After discussion, it was determined that we will do a normal BAH as not enough time to pull off a true multi-Chamber event.
 - iii. Chris B. said he would get with the owner, Caitlyn Larson-Parker, to figure out the plan for that day.
 - 1. Chamber will do the beverages
 - 2. Larson's will do food plan within her budget of \$500
- g. Chamber News & Updates
 - i. Discussion on NWCCC newsletter delivery timing.
 - ii. Shared that Plainville is not part of the Central CT Chambers any longer.
- VI. Open Forum
 - a. Rich B. shared that Farmington Bank is sponsoring a Small Business Seminar at Farmington Gardens on May 2nd with free breakfast and several important business topics. All are invited.
- VII. Adjourn at 1:09 pm

Next Meeting – Thursday, May 17, 2018 - 12:00 pm at Elton Tavern, Burlington CT