



**BURLINGTON**  
CHAMBER OF COMMERCE  
SUPPORTING LOCAL BUSINESSES

**Membership Meeting Minutes**  
**Burlington Library Conference Room, Burlington CT**  
**Thursday, September 21, 2018**

- I. Location changed due to last minute scheduling conflict at the Elton Tavern
- II. Call to Order – 12:13 pm
- III. Attendance – Peter Bevivino (President), Jerry Burns (Secretary), Chris Borda (Director), Marjorie Bowen (Director), Kerry Brash (Director), Cindy Bombard (Central CT Chambers President), Angela Bronson (Member), Chris Bronson (Member), Shaun Calhoun (Member)
- IV. Past Minutes – July 19, 2018 minutes reviewed; Chris B. motioned to accept, Peter B. 2<sup>nd</sup>, All in Favor.
- V. Treasurer Report
  - a. Rich Browning, Treasurer, emailed report at unable to make meeting
  - b. Bank balance of \$13,983.28
  - c. Expenses
    - a. Paid for the Pop-up Chamber Tents – Unsure of exact bill
    - b. Pending – NWCCC \$500-\$600 for Quarterly Support
    - c. Discussion about using NEPM and K Brash & Associates for Tents & A-frame signs, respectively.
    - d. Cindy B. asked if we barter with restaurants, etc.
  - d. Membership
    - a. 61 Active Members
    - b. New members from August & September
      - i. Connecticut Bail Bonds, Capital Synergy Partners, Val's Vittles, Code Dragon Design & Development, Creative Concepts Kitchen and Bath, Renewal By Anderson, Burlington Academy of Learning (Rejoined same year).
    - c. Lapsed in July, July & August
      - i. Berkshire Hathaway – Pia Ciccone, Finnegan's Tavern, Custom Textiles, Donna Groccia-Lubik, CPA, A Healing Trails, Walters Pest Control, Leszek Wrona's Soccer Academy, County Wide Mechanical Services, Bristol Hospital Multi-Specialty Group



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e. Kerry B. motioned to accept, Jerry B. 2<sup>nd</sup>; All in Favor

VI. New Business

a. Tavern Day Wrap-up

i. Discussion from those that attended on what was liked and could be done better.

1. Jerry B. will take feedback to the Tavern Day Committee

b. A-Frame Sign

i. Discussed earlier, thank you to K Brash & Associates for working with our Chamber.

c. Pop-up Tents

i. Discussed earlier, thank you to NEPM for working with our Chamber

d. Business After Hours for 4Q18

i. Chris B. said he can't really find a good time to close for a BAH at his studio

1. Jerry B. will reach out to the owner of Creative Concepts Kitchen and Bath Design to see if they can do November BAH or possibly 1Q19 event.

e. Holiday Party

i. Discussion on location and staying off our affiliate Chamber party dates.

1. Men's Club was selected to explore due to ease and cost of Annual Dinner function last May.

ii. Will vote via email for a date in the first or second week of December.

iii. Discussion with Cindy B. on pricing they have used, possibly tiered pricing for early, a tad late and very late.

iv. Kerry B. will contact Men's Club for date availability as well as some food options.

f. Welcome Bags

i. Burlington Community Fund (BCF) has already given out 156 bags to new residents of Burlington this year according to Peter B.

ii. Peter B. will offer his office, Burlington Insurance Agency, as a central drop-off location for Member materials to be placed in the bags.



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1. Janet Schwartz, BCF volunteer and our Burlington Chamber Ambassador to the Northwest CT Chamber of Commerce, said we need a minimum of 50 items per bag and would like to fill 50 bags.
  - g. Northwest ConneCT Community Presentation
    - i. Peter B. shared their mission and how we can provide assistance to the Town of Burlington when it is scheduled.
  - h. Burlington Chamber By-laws
    1. Peter B. shared we will be having a Board Meeting on September 26, 2018, to begin the process of amending, updating and ratifying new Chamber by-laws for the Membership to vote upon.
  - i. Ribbon Cutting Ceremonial Scissors & Ribbon
    1. Peter B. said he has to do still but will do it soon.
- VII. Open Forum Discussions
- a. Cindy B. shared that the Central CT Chambers of Commerce Job Fair is coming up on October 4, 2018, and there will be many large employers in the manufacturing space with open positions ranging from office jobs to technical jobs.
  - b. Shaun C. shared that Torrington Savings Bank will be having a special event on October 25, 2018, for first time home buyers. More details to come soon.
- VIII. Adjourn at 1:13 pm

**Next Meeting – Thursday, October 18, 2018 - 12:00 pm at Elton Tavern, Burlington CT**