



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Membership Meeting Minutes
Elton Tavern, Burlington CT
Thursday, October 18, 2018

- I. Call to Order – 12:05 pm
- II. Attendance – Peter Bevivino (President), Tom Martin (Vice-President), Rich Browning (Treasurer), Jerry Burns (Secretary), Chris Borda (Director), Marjorie Bowen (Director), Carla DuBois (Member), Shaun Calhoun (Member)
- III. Past Minutes – September 20, 2018 minutes reviewed; Peter B. motioned to accept, Chris B. 2nd, All in Favor.
- IV. Treasurer Report
 - a. Bank balance of \$12,235.96
 - b. Expenses
 - a. Paid for the Pop-up Chamber Tents – \$1,160.30
 - b. K Brash & Associates for A-Frame signs - \$441.35
 - c. Travelers Chamber Insurance Policy - \$363.00
 - i. Changed agency from non-member to Irongate Insurance
 - d. Pending – NWCCC \$500-\$600 for Quarterly Support and \$200 for Burlington Men’s Club room rental fee for the Holiday BAH.
 - c. Membership
 - a. 60 Active Members
 - i. 11 new members to date in 2018
 - ii. 10 Lapses to date in 2018
 - iii. Expecting 4 renewals in 4Q18.
 - d. Peter B. motioned to accept, Jerry B. 2nd; All in Favor
- V. New Business
 - a. Tavern Day Business Expo Feedback
 - i. Peter B. thought it was a great location with the new Farmers Market and Food Trucks down the road. It was a constant, steady stream most of the day.
 - ii. Shaun C. thought the Gazebo worked out very well for our main sponsor location.



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- iii. Rich B. said it was very busy at their Expo table.
 - iv. Peter B. said lots of new members were participants this year.
 - v. Carla D. shared that in her role at People's United Bank, she was hearing people talk about Tavern Day in Litchfield Country prior to the event.
- b. Banner Ads – January through June 2019
- i. Jerry B. gave overview of how this program is both a cost-effective local advertising option for Members but a way to help the Chamber raise funds for the local membership events, scholarships, etc.
- c. Holiday Party
- i. Date is confirmed for Tuesday, December 11th and will be held at the Burlington Men's Club (confirmed on 10/22).
 - ii. Peter B. gave an overview as follows:
 - 1. No Charge for Members who RSVP within a reasonable amount of time. Will have a late registration fee for those that wait or show up at the door.
 - iii. Rich B. gave breakdown of expenses and sponsorships from last year.
 - iv. Jerry B. given okay to setup Event page with help of Kerry B. and to promote via digital channels.
 - v. Will bring an unwrapped toy to give to the CT State Police Staff a Cruiser program as well as any monetary/gift card donations to the Burlington Food and Fuel Bank.
- d. Christmas Trees in Town Center
- i. Peter B. give overview of this program he and Scott Tharau, Burlington Public Works, started last year.
 - ii. Will send out word in newsletter for participant signups with Peter B. as well as Peter B. reaching out to last year's participants.
- e. 2019 Business After Hours
- i. Discussion on candidates to approach for 1Q19 and/or 2Q19. Jerry B. will approach a new member to gauge interest.
- f. Burlington Chamber By-laws Project Update



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1. Peter B. talked to Mike Scheidel, immediate past President, about the source of the current by-laws as well as Steve Savino, former Treasurer after going through paper minutes from 1987, 1988 and 1989 where there is mention of By-Laws but no formal vote to approve. Neither was sure if ever formally approved.
2. Work will continue to bring them up to date with the Board for Membership vote. Jerry B. stated hard finding time to create Draft proposal for Board to review, edit and ratify for Membership vote. Will do best to have copy ready by Thanksgiving.

VI. Open Forum Discussions

- a. Peter B. shared sad news that Bruce Flax, former owner of the Burlington Insurance Agency, passed away unexpectedly at age 65. Peter can share info should anyone wish to send condolences.
- b. Rich B. shared news about the People's United Bank purchase of Farmington Bank.
 - i. More regional than Farmington Bank was as located in most of the New England states (not located in Rhode Island) and New York.
 - ii. Introduced Carla DuBois who is the VP/Marketing Manager for this territory.
- c. Shaun C. shared change of venue for the November 15th Homebuying Seminar to the Burlington Library in the Ann Wallach Room. Same 6 pm to 8 pm time.

VII. Adjourn at 1:02 pm

Next Meeting – Thursday, November 15, 2018 - 12:00 pm at Elton Tavern, Burlington CT