



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Membership Meeting Minutes
Elton Tavern, Burlington CT
Thursday, January 17, 2019

- I. Call to Order – 12:03 pm
- II. Attendance – Peter Bevivino (President), Tom Martin (Vice-President), Rich Browning (Treasurer), Jerry Burns (Secretary), Chris Borda (Director), Kerry Brash (Director), Cindy Bombard (CCCC President), Katie D’Agostino (CCCC Communications), Diane Rivard (Member)
- III. Past Minutes – December 20, 2018 minutes reviewed; Kerry B. motioned to accept, Rich B. 2nd, All in Favor.
- IV. Treasurer Report
 - a. Bank balance of \$15,301.99
 - b. Expenses
 - a. Annual Affiliation with the Central Connecticut Chambers of Commerce of \$3,250.00
 - b. Banner Ads to XL Color Corp of \$425.40
 - c. 4Q18 to Northwest CT Chamber of Commerce for services rendered
 - d. Center Christmas Trees still TBD
 - i. Collected \$914.00 in donations with \$600.00 of invoices to local businesses still outstanding.
 - c. Membership
 - a. 59 Active Members to start 2019
 - b. 9 of 25 renewing in January
 - d. Peter B. motioned to accept, Jerry B. 2nd; All in Favor
- V. New Business
 - a. Christmas Trees in Town Center
 - i. Public Works would like to put up a week before Thanksgiving as large job and need to manage resources.
 - ii. Chamber needs to promote in late September/early October to get local businesses on board. Do not want to setup trees on businesses that don’t wish to participate.



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1. Peter B. said can send letter out asking if business wishes to have trees (simple yes or no) and, if yes, would they be willing to donate \$X.XX for the trees, plugs, cords, etc.
 2. Cindy B. asked if we are doing any community outreach to get donations.
 3. Peter B. explained how Chamber looked to buy trees from BVFD cadets but were asked to not buy them all, so they had some for the general public. Will look to purchase from wholesalers to keep costs down.
- b. Business After Hours & Annual Dinner
- i. Creative Concepts offered to host a 1Q19 BAH in March. David S. offered to help coordinate this for the Chamber.
 1. Discussion on possible days, David S. will check with CCCC calendar to pick date that works for Creative Concepts.
 2. Jerry B. will send introductory email to David S. and Liz C., owner of Creative Concepts.
 - ii. Diane R. said that Rivco Construction would be willing to do later in the year, need to coordinate best time for their tenants.
 - iii. Discussion turned to the Annual Dinner and if we should do it annually or bi-annually.
 1. All agreed hard to find award winners as small Chamber and many active members have been given awards over the years.
 - a. Cindy B. threw out with Tom M. making new award categories and cutting them down.
 - i. Try to recognize groups like Foodshare, Men's Club, BVFD, Ambulance, Lions Club, a Youth Award, Outstanding Sr. Citizen for example.
 - b. Need a committee to get going on this year's dinner.
 - i. Peter B., Tommy M. and Kerry B. volunteered to start preparations.
- c. Other opportunities for our Members



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- i. Peter B. asked “What can we do as a Chamber to add value to our Members?”
 - ii. Asked Cindy B. and Katie D. what they see with smaller Chambers like ours.
 - 1. Discussion on the Canton Chamber mailer, AMP Radio
 - 2. Katie D. discussed the Leads Group that Margie B. will be leading up in March with the CCCC.
 - 3. Cindy B. stated again that she feels the paper newsletter should be reconsidered.
 - 4. Tom M. suggested leaving a 1-page members directory at public places like the Library, Town Hall, etc.
- d. Chamber Affiliation Decision
 - i. Peter B. recapped the January 10, 2019 Full Board meeting where we discussed and evaluated both the NWCCC and CCCC Chamber proposals and the reasons for a single membership.
 - 1. Fiscally responsible to our Chamber to choose one proposal due to the obvious duplication between CCCC and NWCCC.
 - ii. We are excited to have chosen the CCCC offer and move forward with them in 2019.
- e. Burlington Chamber By-laws Project Update
 - i. Jerry B. gave summary of our January 10, 2019 Full Board meeting discussions on the redone By-Laws.
 - 1. After discussion and verifying all our Board wanted form our September 2018 meeting was included, the Full Board did ratify this version of the By-Laws to be voted upon by the Membership to be effective June 1, 2019.
- f. Secretary Resignation
 - i. Peter B. shared that Jerry B. needs to resign due to his acceptance of being the new Zoning Enforcement Officer with the Town of Burlington.
 - ii. A new secretary will be needed for meetings from February through May, with a new secretary being installed June 1st with the new by-laws guiding that process.



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- iii. Jerry B. thanked everyone for the great teamwork the past 4 years.
- VI. Open Forum Discussions
 - a. Cindy B. has free Home Show tickets for local businesses to hand out as well as posters for Bank, Town Hall, etc.
- VII. Adjourn at 1:06 pm

Next Meeting – Thursday, February 21st - 12:00 pm at Elton Tavern, Burlington CT