



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Thursday, February 21 2019
Membership Meeting Minutes

Elton Tavern, Burlington CT

- I. Call to Order – 12:01 pm
- II. Attendance – Peter Bevivino (President), Tom Martin (Vice-President), David Shepherd (Interim Secretary), Chris Borda (Director), Colleen Ververis (Director), Margie Bowen (Director), Diane Rivard (Member), Liz Checovetes (Member) John Seagrave (Member), Cindy Bombard (CCCC President)
- III. Past Minutes – January 17, 2019 minutes reviewed; David motioned to accept, Peter 2nd, All in Favor.
- IV. Treasurer Report
 - a. Bank balance of \$12,218.89
 - b. Expenses

Recent expenses already factored into bank balance:

 - \$3,250.00- Central CT Chambers for 2019 Affiliate Expense.
 - \$510.35- NWCT Chamber for Q4 2018 Affiliate Expense.
 - \$425.40- Q1 and Q2 Banner Ad Production.

Outstanding expenses:

 - Xmas Trees- \$1650unknown. Where's the bill?
 - Collected \$914.00 in donations & \$600.00 of outstanding invoices to local businesses
 - \$300- LSM Project Grad gift card donation.
 - c. Membership
 - a. 61 Active Members, including 5 past due members from Jan
 - b. Received notice of intent not to renew from Johnnycake Mountain Farm
 - d. Colleen motioned to accept, Diane 2nd; All in Favor
- V. New Business
 - a. Interim Secretary
 - David Shepherd will be interim Secretary through May with a new secretary being installed June 1st with the new by-laws guiding that process.



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Thursday, February 21 2019
Membership Meeting Minutes

b. Christmas tree bill

- Chamber is looking to get bids from wholesaler for 100 trees for 2019 rather than purchase from local businesses at more retail pricing
- Chamber is requesting the Treasurer to cut a check for \$1650 (covers 60 trees) to the town for the Christmas trees. Check to be sent to Town Hall to the attention of : Scott Tharau
- Peter motioned to accept, Margie 2nd; All in Favor

c. Business After Hours

- Creative Concepts Kitchen & Bath Design is hosting a 1Q19 BAH on 3/6 from 5-7pm. Liz and the Chamber discussed logistics including flyers and coordination with CCCC.
- Rivco Construction will host a 2Q19 BAH on 6/14 from 5-7pm

d. Annual Dinner

- Chamber discussed new award categories such as oldest resident/longest tenure and school system support recognition
- Potential dates Tuesday 5/7, Tuesday 5/14, Thursday 16th
- Once date is determined, CCCC can include in the Save the Date list that shows all Chamber annual meeting dates
- Chamber discussed potential catering options, including observation from prior cater performance
- Peter, Diane and Colleen starting preparations.

e. Bristol Blues

- Peter discussed sponsorship opportunities with this NE Collegiate Baseball team. Its a great family venue. Peter will send an emailing the sponsoring details.

f. Other opportunities for our Members

- Peter reinforced the them brought up at last meeting of “What can we do as a Chamber to add value to our Members?”
- Noted that 2 Chamber meetings are participating in the CCCC Leads Group that Margie will is leading. First meeting on March 12th at 11:30-12:30 in the CCCC conference room with subsequent meetings on 2nd & 4th Tuesdays.



BURLINGTON
CHAMBER OF COMMERCE
SUPPORTING LOCAL BUSINESSES

Thursday, February 21 2019
Membership Meeting Minutes

- Cindy noted the upcoming CT Business Day in March. This is a ½ day at the State Legislature. Transportation assistance is being coordinated by CCCC.

- Chris noted that Creative Concepts will be added to Chamber sign as new member

g. Other opportunities for our Members

- Members are encouraged to apply for the open Secretary position as well discuss with current Officers and Director on how to get involved.

VI. Open Forum Discussions

- Peter to follow up with NWCCC on Chamber affiliation decision and feedback.
- Chamber discussed increasing scholarship from \$500 to \$1,000 but breaking it into 2 scholarships. One will continue to be targeted for non 2/4 yr degree candidates and the other will be targeting those performing voluntary community service
- Chamber discussed desire to make changes to newsletter in the future to have smaller but more frequent communications.

VII. Adjourn at 12:58 pm

Next Meeting – Thursday, March 21st - 12:00 pm at Elton Tavern, Burlington CT