



**BURLINGTON**  
CHAMBER OF COMMERCE  
SUPPORTING LOCAL BUSINESSES

**Thursday, April 18 2019**  
**Membership Meeting Minutes**

**Elton Tavern, Burlington CT**

- I. Call to Order – 12:02 pm
- II. Attendance – Peter Bevivino (President), Richard Browning (Treasurer), David Shepherd (Interim Secretary), Chris Borda (Director), Colleen Ververis (Director), Margie Bowen (Director), Diane Rivard (Member), Diana Lepore (Member), Liz Checovetes (Member), Shaun Calhoun (Member), Robin McPhee (Prospective Member), Ted Shafer (Guest)
- III. Past Minutes – March 2019 minutes reviewed; Richard motioned to accept, Dave 2nd, All in Favor.
- IV. Treasurer Report
  - Bank balance of \$9,458.06
    - Expenses
      - Recent expenses:
        - \$200 downpayment to Burlington Mens Club for Annual Dinner
        - \$1K paid to LSM Scholarship Committee for 2 scholarships
          - \$500 scholarship award (trade school applicant)
          - \$500 scholarship award (exemplary volunteer in school and community)
      - Future expenses:
        - Annual Dinner
  - a. Membership
    - 58 Active Members, including 1 past due members from Jan and 1 non-renewal (John Kirschner with Bradley, Foster & Sargent, Inc.)
    - \$2,225 expected Q2 receivables, \$800 collected to date
  - b. Peter motioned to accept, Chris 2<sup>nd</sup>; All in Favor



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V. New Business

a. Read Aloud Day

- May 3rd, 8:45-10am at Lake Guarda. Readers can request grade, preview book, and will meet in library/media center upon arrival. Coffee & pastries available. There are still in new of a few readers

b. Business After Hours - 6/14 Rivco Construction

- Likely to be rescheduled to 6/21 due to conflict with Last Day of School
- Diane to confirm and notify CCCC and Margie. Flyer to be developed.

c. Annual Dinner - Tuesday 5/7 at Burlington Mens Club

- Sponsorship due date is 4/23 - several sponsorships received to date.
- Award winners have been determined and plaques ordered.
- Program content needs to be sent by 4/24 to get to printer by 5/1
- Chris to update bulletin board to promote. Additional opportunity to work with town and LSM to promote but need to contact and complete appropriate paperwork

d. Upcoming Elections

- All officer positions are open for election at the May Board meeting, with only the Treasurer expected to fill another term.
- 1 of 5 Board positions are open for May meeting as there was 1 resignation and the other 4 seats have terms expiring from later in 2019 to 2021.
- Acting Secretary to put together a one pager of Board Members and terms as well as officer position and descriptions.
- All interested in serving on the Board or as an Officer are encouraged to do so and contact Peter Bevivino (President)



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VI. Open Forum Discussions

- Discussion about increasing involvement by school district in Chamber meetings.
- Discussion about civic class at LSM. Brendan Tewksbury is the lead. Students are assigned a project to “What would make the town better?” that results in great ideas and presentation to Burlington and Harwinton First Selectman. Opportunity to have the students attend future Chamber meeting.
- Discussion about opportunity for Chamber, as a constituent, to participate in helping the consultant draft Burlington's 10 Year Plan of Conservation and Development.
- Discussion about content for future Chamber communications, including open board/officer positions, new members, business of month. A Business of the Month coordinator role will be created to better plan out future Business of the Month awards and review process for selecting and announcing.

Adjourn at 1:03 pm

**Next Meeting – Thursday, May 16th - 12:00 pm at Elton Tavern, Burlington CT**